



Role Description

Facebook Champion

Team: *Community and Events*

Supervisor: *Lauren Hunt/Megan Smart/Beth Hillier- Supporter Engagement Officer*

Opportunity: *Variable*

Location: Home based

Pancreatic cancer is tough. Tough to diagnose. Tough to treat. Tough to research. Tough to survive. And it'll be tough to change that. But we're ready. For too long this disease has been side lined. We want to make sure that everyone touched by it gets the support and information they need.

- We provide expert, personalised support and information via our Support Line and through a range of publications
- We fund innovative research to find the breakthroughs that will change how we understand, diagnose and treat pancreatic cancer
- We campaign for change; for better care, treatment and research, and for pancreatic cancer to have the recognition it needs.

The role

This is a **part-time volunteering role** that will give the ideal volunteer the opportunity to support our Community and Events Team through our virtual Facebook challenges.

You will be helping us by:

- Playing a role in representing the charity in the Facebook Challenge group
- Engaging with supporters to motivate them to complete their challenge and reach or exceed their fundraising target

You will be supported in your role by members of our Community and Events team, and will be kept informed of other volunteering opportunities within the charity.

We are looking for volunteers who:

- Have experience of using Facebook
- Can engage with others in an uplifting, supportive and positive way
- Have good communication skills and enjoys working as part of a team
- Are committed to Pancreatic Cancer UK's vision and values
- Not essential, but having experience of taking part in a challenge for Pancreatic Cancer UK or another charity, would be beneficial

Examples of general tasks will include:

- Monitoring and responding to participant questions on agreed days and times
- Playing an active role in engaging with (liking and commenting) on group participant's posts
- Using motivating and supportive messaging in your comments to group members
- Using the Challenge FAQs provided, answering questions asked by group participants
- Flagging any questions you aren't able to answer to the volunteer supervisor
- Notifying the supervisor of any group misconduct from any participants. *Note there will be codes of conduct for participants to abide to.*

What can we offer you?

- Make a valuable contribution to the work of Pancreatic Cancer UK
- Gain valuable experience for your CV
- Meet new people, through digital channels (Zoom, Facebook and Slack)
- Experience being part of a busy, enthusiastic and supportive team
- Ongoing support within your role
- One to one support from the volunteer supervisor
- Reimbursement of reasonable expenses in line with our Volunteer Expenses Policy

Term: Between 2 to 12 months depending on the number of challenges you'd like to be involved in.

Hours: Variable

Other requirements: Must have internet access

How do I apply?

Please send us your completed application form to lauren.hunt@pancreaticcancer.org.uk. If you have any questions please email lauren.hunt@pancreaticcancer.org.uk or call Lauren Hunt on 020 3535 7090 for an informal discussion about the role.

Informal interviews will be carried out on an ongoing basis as and when we receive interest in the role.

If we think you've got the appropriate skills and experience for the role, we'll arrange a time to meet with you over Zoom, to discuss the opportunity in more detail. If you are invited for a volunteer interview, we will need to verify your identity over Zoom. Therefore, you will be asked to send a scan or photo of either a driving licence with a photo, EU identity card or a passport via email before the volunteer interview.

This will likely be 3-4 weeks before the role begins. Depending on the number of applications we have for this role, and their suitability, we may not be able to meet with all interested applicants.

Thank you very much for your interest in this role. We look forward to hearing from you. For more information on how you can get involved with and support Pancreatic Cancer UK, please visit www.pancreaticcancer.org.uk/get-involved