

Local Volunteer Group Leader UK

Team: Nations & Local Volunteering

Supervisor: Pancreatic Cancer UK Volunteer Lead

Opportunity: Flexible – anticipated 10 hours plus per month

Location: Regional, across the UK

Background

It's unacceptable that more than half of people diagnosed with pancreatic cancer die within 3 months. Survival rates have improved enormously for most cancers, yet for pancreatic cancer, this is not the case.

Pancreatic Cancer UK is a national charity dedicated to taking on this injustice using every possible means. We're supporting people with pancreatic cancer now, campaigning, and funding vital research to transform the future. As a small but mighty charity, we can't do this alone.

Pancreatic Cancer UK is expanding its volunteering network to build our local voice/presence, build influence and raise vital funds. By creating 12 regional Local Volunteering Groups throughout the UK, it will help us reach all those who need us, amplify our voice and influence and reflect the communities we support.

The role of Local Volunteer Group Leader is integral to the success of this.

The role:

Local Volunteer Group Leaders are needed at various locations across the UK to co-ordinate and support a group of Volunteers. This is a **flexible and varied volunteering role** that will give you the opportunity to lead and support a group of Pancreatic Cancer UK Local Volunteers in your community to provide local engagement, awareness raising, local campaigning, involvement in research, provide a greater reach of our services and fundraising.

You will be supported by the Pancreatic Cancer UK Volunteer Lead to recruit members to the groups ensuring that we are engaging volunteers from the diverse communities we are working with across the UK. Pancreatic Cancer UK will provide training and support to enable you to deliver your role.

Examples of general tasks will include:

- Recruitment and training of Volunteers in your region, with the support of Pancreatic Cancer UK
- Support and lead on the delivery of activities to support Pancreatic Cancer UK in your local community and updating Pancreatic Cancer UK regularly on progress
- Chairing and convening local Volunteer Group meetings in your community
- Representing Pancreatic Cancer UK in your local community, eg speaking to local media, speaking to local community groups about it's work, raising awareness of pancreatic cancer
- Training local volunteers as required

We are looking for a Local Volunteer Group Leader who:

Is committed to the charity's vision and values and passionate about making a difference in their local community

- Works well in a team and independently to support the aims of Pancreatic Cancer UK
- Enjoys and is confident leading a team of volunteers
- Is considerate, supportive of others, able to relate to people and recognise and respect a diversity of views, abilities and attitudes
- Is professional, friendly and positive with excellent communication skills
- Is self-motivated, confident and has good organisational and time management skills
- Is comfortable raising funds for Pancreatic Cancer UK
- Is able to travel around their local area
- Can commit to the role for at least one year and is able to attend support and supervision sessions and training events as requested (either in person or virtually)

Activities we need help with:

- To reach and support everyone affected by pancreatic cancer in communities across the UK
- Distributing Pancreatic Cancer UK patient information to hospitals Static information point volunteers
- Raising awareness of pancreatic cancer and the work of Pancreatic Cancer UK
- Raising vital funds for Pancreatic Cancer UK
- Campaigning to influence decision makers
- Local spokesperson for Pancreatic Cancer UK, eg media opportunities
- Other opportunities as they arise and develop

What we offer you:

- An opportunity to be part of an amazing and motivated volunteer community, changing the future for people affected by pancreatic cancer
- An ability to shape charity activities and approach in your community
- Experience of being part of a busy, enthusiastic and supportive charity
- An opportunity to develop new skills, gaining experience for your CV
- An opportunity to meet new people
- Ongoing training and support
- Reimbursement of reasonable expenses in line with our Volunteer Expenses Policy

We welcome and encourage applications from under-represented groups. We are keen to represent all of the nations throughout the UK. We want Local Volunteer Group Leaders to be truly representative of all sections of society

Term: Rolling period, with three month reviews. We would like someone to be able to commit to the role for a minimum of one year.

Hours: Flexible

Additional clearance: We are only able to welcome volunteers in this role over the **age of 18** years

How do I apply?

Please send complete the Volunteer Application Form and return to getinvolved@pancreaticcancer.org.uk Once the application is received, we will then contact you to arrange an informal telephone call to discuss the role, and any further details we may need. We would require 1 reference also.

Thank you very much for your interest in this role. We look forward to hearing from you.