Please complete the following application if you wish to involve people affected by pancreatic cancer in your research. If appropriate, we will use the information provided to create a webpage that our Research Involvement Network can access through the monthly email that we send to them. Therefore, please ensure the information is succinct and in terminology that individuals without a scientific background will be able to understand. We will contact you if any further information is required.

If you are unsure of how best to involve people affected by pancreatic cancer in your research, please complete as much of this form as possible and we will be happy to set up a meeting to discuss your options further. You can also find out more about Public and Patient Involvement on our Research Hub.

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| --- |
| Your details  |
| **Name:**  |
| **Email Address:**  |
| *Please tick this box to confirm that you are happy for us to share your email address with network members who might want to get in touch with you about this opportunity*  |

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| Study details  |
| **Title of Project** |
|  |
| **Lay Title of Project** *– Please use plain English and no jargon; so that it is easy for someone without a scientific background to understand.* |
|  |
| Institution  |
|  |
| Who is conducting the research?  |
|  |
| Project Summary – *Please use plain English and no jargon; so that it is easy for someone without a scientific background to understand.*  |
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| How will the study benefit people affected by Pancreatic Cancer? *i.e. will this study improve survival? Give patients longer with their families? Improve their quality of life? And why is this important?* |
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| Stage of project – funded or pre-funding |
|  |
| If pre-funding, please give details of the funder to which you are applying and the key dates for the funding round (including deadline for submission and outcome): |
|  |
| If the research is being funded by a pharmaceutical company, please state the proportion of funding |
|  |
| Does the project require ethics or research governance approval? Yes/No  |
| *If no, please justify why ethics/governance approval is not required* |
|  |

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| Opportunity details  |
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| **Type of involvement requested (please tick relevant boxes):** |
| Comment on documents or publications |  | Join a committee or steering group  |  |
| Attend a virtual focus group discussion on a specific study  |  | Respond to a survey or questionnaire  |  |
| Other (p*lease specify):* |

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| **Please give a summary of the proposed activity in the format provided below** *(only include what is applicable)***:*** **When will this opportunity taking place/when is the deadline?** *(please note that we require you to submit this application at least 1-2 months in advance of an opportunity)*
* **What will participants be asked to do/what questions will you be asking participants?**
* **What time commitment is required? Is this a one-time opportunity or an ongoing commitment?**
* **Who can take part/who is the opportunity aimed at?** *(i.e. is this open to anyone affected by pancreatic cancer including patients, survivors, carers and loved ones?)*
* **How many participants are you looking to involve?**
* **Who will be leading the focus group?**
* **Where in the UK will the opportunity take place? Or will it take place virtually?**
* **What out of pocket expenses will be paid?**
* **Will you be offering any incentives for involvement?**
* **What next/who to contact** *(Please inform us if you would prefer PCUK to coordinate this and we will be happy to discuss this with you)*
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|  |
| **Is insurance cover in place for participants?** *(if applicable)*  |
|  |
| **What steps will be taken to ensure that information about participants is stored and used in compliance with the provisions outlined in the Data Protection Act 1998?** |
|  |
| How will you feed back to Pancreatic Cancer UK and the people who get involved regarding how their involvement has made a difference and of the outcome of the research? |
|  |
| How will you encourage the people you involve to provide their own feedback, so that you can listen to their experience of being involved in your project?  |
|  |

Please return the completed application form to research@pancreaticcancer.org.uk