

Main terms of employment

Senior Supporter Care Manager

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| Reporting to: | Head of Mass Market Fundraising |
| Salary: | £45,011 per annum, inclusive of London weighting |
| Location: | Working from home and in the London Office in Vauxhall SE1 |
| Hours: | Full-time, 35 hours per week, Monday to Friday |
| Tenure: | Permanent |
| Holidays: | <p>28 days per year, plus bank holidays. The holiday year runs from 1 April to 31 March. (If this role is part-time and/or starts part-way through the financial year, this will be pro-rata equivalent)</p> <p>After 2 years' service, your annual leave increases to 29 days plus bank holidays.</p> <p>After 3 years' service, your annual leave increases to 30 days plus bank holidays.</p> <p>You will be able to buy 1 weeks' worth of Annual leave in the new financial year.</p> |
| Pension: | Eligible employees will be automatically enrolled into our Royal London pension scheme on their start date. PCUK will contribute 4% of gross salary; employees are required to contribute 3% of gross salary rising. Employees can opt out of the scheme at any time. |
| Benefits: | We offer travel loans for the purchase of an annual season ticket, death in service benefit and paid compassionate leave. We also operate a Cycle to Work Scheme. We offer an enhanced Maternity, Paternity and Adoption pay for eligible employees. All employees have access to our employee assistance programme offering a free, confidential helpline on work and personal matters. |

How to apply

- 1) If you wish to discuss the role informally, before applying, please contact Laura Sutton, Head of Mass Market Fundraising by emailing laura.sutton@pancreaticcancer.org.uk
- 2) Please submit the application form and your CV to jobs@pancreaticcancer.org.uk
- 3) Closing date: Wednesday, 18th May 2022
- 4) Interview dates: To be confirmed
- 5) If you are invited to interview, you will be asked to present a 15-minute presentation. We will provide the brief if you accept the interview invitation.
- 6) If you are invited to interview, you will be asked to provide a scan / clear photo of your right to work before the interview to prove your right to work in the UK.

May 2022